

Instructions for completing your 2006 Registration

Referees who are registered with the United States Soccer Federation (USSF) must renew their registration annually. Referees are registered for the calendar year, January 1 to December 31. Registrations must be submitted between September 1, 2005 to June 15, 2006, for the 2006 calendar year.

- Forms must be postmarked on or before June 15, 2006.
- Re-certifying referees will be considered registered when they are in compliance with all United States Soccer Federation registration rules and regulations and will be added to state assignment lists at that time. **PLEASE ALLOW 3 WEEKS FOR PROCESSING FOR YOUR NAME TO BE LISTED. USSF MAILES OUT THE PACKETS, THIS CAN TAKE UP TO 4 MONTHS FROM WHEN YOUR NAME IS LISTED ON THE WEBSITE.**
- National Referees and National Referee Candidates must be registered by December 15, 2006.

Referees must submit the following:

- Completed [USSF Registration Form](#) (if you have the one mailed to you from USSF, please use that form)
 - **Print the form in black and white (not color).**
 - **Print 3 copies of the form.**
- Complete the form using one letter per square.
- Complete as much of **Step 1** as you can. If you are re-certifying, your USSF ID Number is required. If you don't know your USSF ID Number or can't locate it, leave it blank.
 - State Association = CAS
 - Grade = Referee Grade, not your grade in school.
 - The **DISTRICT** field leave blank.
 - Check mark in the box in Step 2 if you are requesting an upgrade AND you meet all the requirements.
- Re-certifying Referees should report the number of matches done in the past year in **Step 3, Affiliated Game Experience For Prior Year**. Write in the actual number of games done at each level. Do not use "X's" or check marks.
- Read **Step 5** and then check the appropriate box. If you have checked the "yes" box, please submit the following information with your form: description of offense, date, court, and sentence. Information is evaluated on a case by case basis in relationship to being a referee.
If a box is not checked in Step 5, the form will be returned.
 - Sign and date your form on the signature line provided. Your signature attests that all information contained on the form is true and correct. Misrepresentation or falsification of facts are reason for possible dismissal. **Unsigned forms will be returned.**
 - **Send in 2 of the copies.**
 - **Keep 1 copy for your record**
- Check payable to "**SRC/RD**" in the [appropriate amount](#).
- Photocopies of physical fitness and written test results, if required.
- Photocopies of certificates from clinics attended, if required.
- Photocopies of Feedback to Official Assessment Report, if required.
- List of games officiated during the previous registration year, if required.

All materials must be mailed together to:

Penny Rehm, CAS Registrar
385 South Lemon Ave., Suite E-390
Walnut, CA 91789

Incomplete packages cannot be processed and will delay your registration. Failure to include all required items in order to maintain your referee grade may result in the downgrading of your referee license.